

**Freedman Consulting, LLC: Senior Associate
Washington, DC or Bay Area, California***

Freedman Consulting, LLC, a mission-driven consulting firm, seeks a Senior Associate to provide strategic input and project planning, lead research processes, communicate and coordinate with stakeholders, and develop written deliverables for firm clients on a broad portfolio of policy issues focused on innovations and impacts for the greater social good. The Senior Associate will join a growing team of research and policy professionals working at the intersection of policy, philanthropy, and politics.

Freedman Consulting, LLC, offers strategic consulting services to foundations, nonprofit organizations, and public interest coalitions, advising many of the nation's leading philanthropic institutions. Our work includes strategic planning and issue landscaping for major foundations, campaign advising and coordination for coalitions, public-private partnership creation and support, and policy development for a variety of advocacy and political campaigns.

Senior Associates work across a range of policy areas and client services. Primary responsibilities for the Senior Associate include:

- Developing actionable plans, reports, memos, slide decks, and other client deliverables
- Supporting projects related to policy and political impact, with a focus on client goals
- Offering strategic thinking and brainstorming in collaborative team settings to respond to client needs
- Coordinating a diverse array of stakeholders and supporting relationship and coalition management
- Providing strategic communications and messaging guidance
- Directing and managing research tasks
- Delivering preparation and engagement for client meetings and presentations
- Creating work plans and helping scope client projects

Qualifications of the Ideal Candidate:

Approximately 3-5 years of previous legislative/policy, philanthropic, public interest, consulting, and/or research-related experience is expected. Applicants must possess excellent writing, analytical, and presentation skills, attention to detail, and the ability to think through and work on complex issues critically and strategically.

The expected salary range for this position is \$65,000-\$79,000. Salary and benefits are competitive and based on experience. To apply, please submit your resume, a cover letter, and two writing samples to SA@tfreedmanconsulting.com.



Freedman Consulting, LLC is an Equal Opportunity Employer. We strongly encourage candidates from underrepresented groups to apply. Freedman Consulting does not discriminate on the basis of race, religion, sex, gender identity, sexual orientation, age, non-disqualifying physical or mental disability, national origin, veteran status or any other basis covered by appropriate law. All employment is decided on the basis of qualifications, merit, and business need.

**Freedman Consulting employees based in Washington, DC follow a hybrid office policy. There are no in office requirements, in office work is encouraged and determined by team managers. The firm's hybrid policy values flexibility and seeks in person collaboration when it will be most beneficial in serving client, project team, or firm needs. For employees based in California, work is currently fully remote with occasional in-person meetings and team collaboration.*