

Freedman Consulting, LLC: Senior Associate
Remote or Washington, DC

Freedman Consulting, LLC, a strategic consulting firm, seeks a Senior Associate with experience in one or more infrastructure-specific sectors to support a newly launched philanthropic collaborative, [What Works Plus](#), through stakeholder engagement and project planning, project progress tracking, and the development of written deliverables and digital content. The Senior Associate will join a growing project team working to facilitate improved outcomes across a range of infrastructure-related investments.

About What Works Plus

The recently launched What Works Plus (WW+) funding collaborative coordinates efforts across philanthropy, government, and nonprofit organizations to advance racial and economic equity through more just and climate resilient infrastructure investments. The collaborative is focused on partnerships that result in better outcomes for communities, workers, and entrepreneurs. WW+ is hosted and staffed by Freedman Consulting, LLC.

Freedman Consulting, LLC, offers strategic consulting services to foundations, nonprofit organizations, and public interest coalitions, advising many of the nation's leading philanthropic institutions. Our work includes strategic planning and issue landscaping for major foundations, campaign advising and coordination for coalitions, public-private partnership creation and support, and policy development for a variety of advocacy and political campaigns.

Primary responsibilities for the Senior Associate on the What Works Plus team include:

- Assisting the Program Director in managing funder, partner and stakeholder communication, including drafting meeting agendas and follow up emails and funder updates
- Developing project timelines and managing detailed project work plans
- Tracking infrastructure-related news and writing regular news digests
- Conceptualizing, drafting, and editing external-facing memos, presentations, and briefs on WW+ funding/partnership opportunities and learning events
- Proactively identifying and engaging relevant stakeholders, and tracking conversations and resources from stakeholder engagement and research
- Creating detailed maps of infrastructure-related ecosystems
- Working with partners on developing partnership proposals and funding opportunities
- Offering strategic thinking and brainstorming in collaborative team settings

- Creating, publishing, and updating a variety of digital content to regularly engage funders, partners, and other stakeholders on the WW+ website, across social media channels and through the WW+ news digest
- Proactively elevating programmatic risks and opportunities

Qualifications of the Ideal Candidate:

Approximately 3-5 years of project coordination experience is expected, with a strong preference for candidates with significant experience working on infrastructure-related topics (i.e.: transportation, energy, water, or broadband). Previous expertise in government, federal implementation, community-based organizations, philanthropy, community and stakeholder engagement, climate resilience, labor and workforce development, and/or procurement is a plus.

Applicants must possess excellent writing, analytical, project management, and presentation skills, attention to detail, and the ability to think through complex issues critically and strategically. Salary and benefits are competitive and based on experience.

To apply, please submit your resume, a cover letter, and two writing samples to WWSA@tfreedmanconsulting.com.

Freedman Consulting, LLC is an Equal Opportunity Employer. We strongly encourage candidates from underrepresented groups to apply. Freedman Consulting does not discriminate on the basis of race, religion, sex, gender identity, sexual orientation, age, non-disqualifying physical or mental disability, national origin, veteran status or any other basis covered by appropriate law. All employment is decided on the basis of qualifications, merit, and business need.

All Freedman Consulting employees are currently working remotely. We currently allow fully vaccinated and boosted employees access to our Washington, DC office as a workspace and observe safety precautions (vaccination, masking, limited capacity, and distancing). New employees will work remotely and may use the Washington, DC office as a workspace under the same terms.